



Resident Services Professional (Providence, RI)

Work for an award winning company where you will have the training you need to add to your skill set, the schedule you want to maintain a great work-life balance, and the pay and benefits you deserve. Learn new skills and make a positive impact on people's lives every day. We are a family owned company where you are not a number, but a valued member of our team.

Chestnut Hill Realty's mission statement is "Managing People's Homes with Pride. The Leasing Consultant is the face of Chestnut Hill Realty, often the first point of contact for prospective residents. This position allows you to build relationships with prospective residents and show them why they should select a Chestnut Hill Realty apartment as their home. Making residents feel at home is an important aspect of your position, with responsibilities that include maintaining high levels of resident satisfaction and retention. Successful Leasing Consultants have come from retail, customer service and hospitality backgrounds.

Chestnut Hill Realty is looking for a Leasing Consultant to support The Regency Plaza in Providence. Picture yourself working in an up-to-date, renovated apartment community where you will build relationships with prospective residents, identify needs, show apartments, overcome objections, and close the deal by obtaining the lease paperwork. You will manage the entire leasing process from start to finish. The Resident Services Professional also assists in the planning and running of resident get-togethers or events on the property. He or she also shares in the responsibility of completing monthly administrative tasks in an orderly and timely manner to ensure the property's paperwork is organized and complete. Every day is different – demanding, rewarding, and fun.

Don't have apartment leasing experience? Don't worry! All you need to be successful is to be interested in meeting and connecting with all types of people and the desire to learn. We have a Leasing training program which has produced 4 National Apartment Association award winners who continue to take on new roles and challenges at Chestnut Hill Realty. We provide an environment fostered by continuing professional growth through mentorship, collaboration and career development. We offer annual performance reviews with the opportunity to earn raises and advancement opportunities. We even have a Leasing Appreciation Day every year to recognize your efforts and a way to say "thank you".

Some of the benefits to you:

- Attractive total compensation package with hourly base pay plus commissions and incentives. The person in this position is empowered to drive their own success by achieving leasing goals and building professional relationships with prospective and current residents.
- Excellent benefits package including: medical, dental, vision, 401(k), 2 weeks of vacation, your birthday off, PTO for volunteer hours
- Chestnut Hill Realty apartment discount
- Great work-life balance
- Opportunities for professional development and career growth
- Opportunities for recognition and personal development
- Strong promote-from-within company culture
- Training is provided
- Positive work environment

This position is 25 hours during the fall and winter. It increases to Full time in the spring and summer. It also requires working one weekend day and two week nights. If you have the flexibility to work this schedule and are self-motivated with sales/customer service experience, we want to hear from you.

All job offers contingent upon satisfactory background check.