



Chestnut Hill Realty

Senior Financial Analyst (Chestnut Hill, MA)

The Senior Financial Analyst position is an excellent opportunity for someone with a strong finance background and analytical skills join our Investments team. Reporting to the Treasurer, you will prepare and analyze schedules and reports for a portfolio of apartment communities consisting of approximately 28 properties/4,700 units.

- Assist Treasurer in day-to-day operations and special projects
- Perform analysis and generate reports in support of on-going initiatives
- Maintain relations with banks, lenders, and other third party consultants
- Prepare high-quality monthly analysis of financial/operational results
- Prepare projections and analysis of development projects and potential acquisitions
- Assist in annual budget preparation
- Interface with senior management, property managers and development/construction managers on an ongoing basis to respond to feasibility and profitability concerns

Please apply if you have:

- 3+ years accounting/finance experience.
- Bachelor's degree in accounting or finance
- Advanced Excel skills
- Strong work ethic
- Exceptional organizational, time management, and multi-tasking skills in a fast paced environment
- Excellent written and verbal communication skills
- High level of analytic and quantitative skills

To apply: submit resume with salary requirements to resumes@chestnuthillrealty.com

All job offers contingent upon satisfactory background check.